



## Privacy Policy

### ***PRIVACY POLICY***

Beattie Padovano, LLC knows that the privacy of the personal information that we receive about you is important to you. We understand that you trust us to protect the confidentiality and security of that information. The information that we collect about you is used only to provide the legal and related services that you request from us. Although there is a new federal law designed to protect the privacy of nonpublic personal information about consumers, we, as attorneys, have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by this new law.

This notice informs you of our privacy policy and describes how we treat the information that we receive about you.

### **Information We May Collect About You**

We collect nonpublic personal information about you only in connection with providing you with the services that you request. Depending upon which of our services you are utilizing, the types of nonpublic personal information that we may collect include:

- Information that we receive from you (such as your name, address, e-mail address or telephone number).

### **How We Handle Your Information**

We do not disclose any public or nonpublic personal information about you that you have provided to us to anyone outside of our firm, except as authorized by you or required by law. We will release information to the extent required by law or regulation. We do not sell client information to anyone or disclose information to marketing companies.

### **How We Protect Your Information**

We restrict access to public and nonpublic personal information about you that you have provided to us to those attorneys and staff members in our firm who need to know the information to provide services to you. All of our attorneys and employees are required to maintain the confidentiality of all nonpublic personal information about you. We maintain physical, electronic, and procedural safeguards that comply with both federal law and our more stringent professional standards to protect the public and nonpublic personal information that you have provided to us.

### **Right to Remove Your Information**

We maintain public and nonpublic personal information about you that you have provided to us. You may revoke your consent to our use of your information at any time and may request its removal by contacting us at:

Beattie Padovano, LLC  
Attention: IT Director  
50 Chestnut Ridge Road, Suite 208  
PO Box 244  
Montvale, New Jersey 07645-0244

If you have questions about this statement please call us at (201) 573-1810.



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PADOVANO<sup>LLC</sup>